



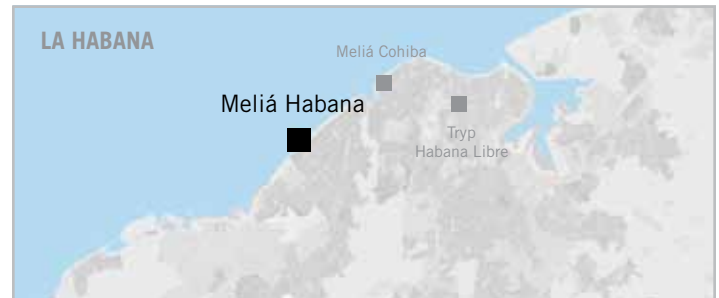
# Meliá Habana

## FACT SHEET ROOMS AND SERVICES FOR MEETINGS AND EVENTS



### DESCRIPTION

Conventional 5-star Meliá city hotel located in Havana, specialized in providing services to business and leisure groups, events, meetings, congresses and incentives. The property has 8 multipurpose meeting rooms, a business center, 2 convention areas and alternative locations near the swimming pool, gardens, etc. Meeting formats with capacity ranging from 10 to 350 persons. The following services are available through our Meetings, Groups and Events Coordinator

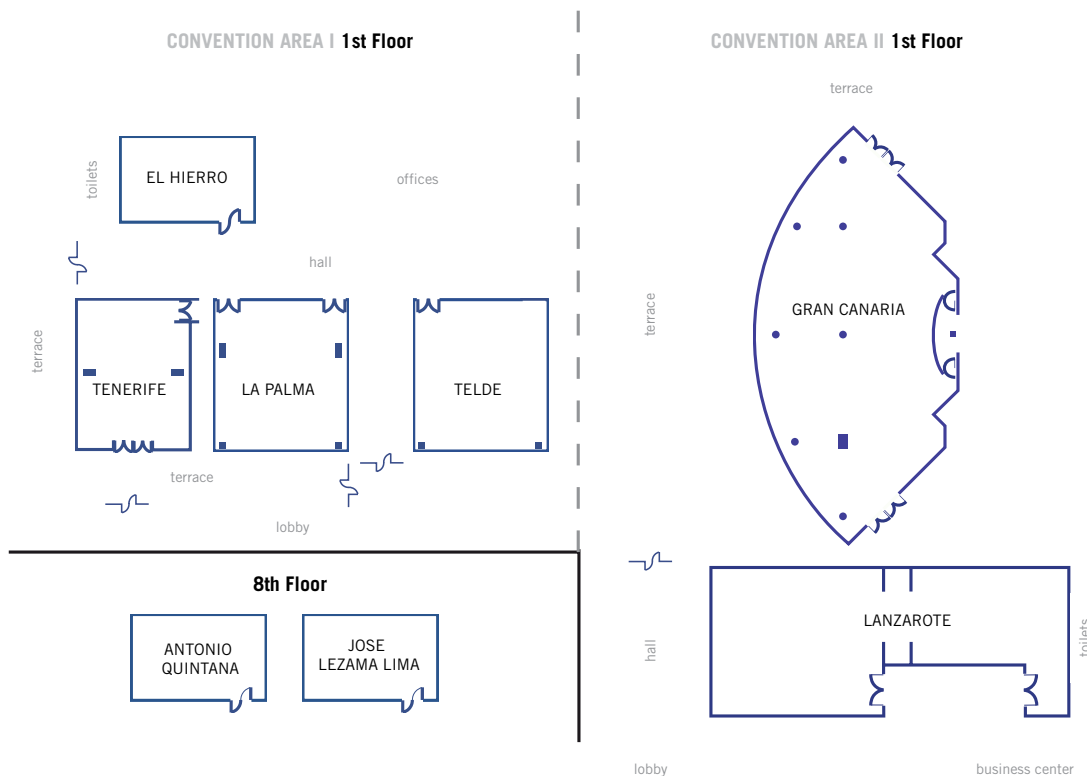


# FACT SHEET ROOMS AND SERVICES FOR MEETINGS AND EVENTS

# Meliá Habana



## ROOMS AND LOCATIONS



## FORMATS AND SEATING CAPACITY



No.	Name / Meeting room	Loc. Floor	Doors	Sq. Metres	Sq. Feet	Height	Dimensions	Sections	Cocktail	Theater	Classroom	Banquet	Boardroom	U-Shape	Cabaret	Work-Shop	Internet	Air Con.	Daylight
1	GRAN CANARIA	1	2	234.0	2518,7	3,00	13X18	0	350	300	250	250	50	100	150	250	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	LANZAROTE	1	2	135.0	1453,1	2,80	15X9	0	80	60	40	80	16	35	60	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	TELDE	1	1	180.0	1937,5	3,50	9X20	0	200	200	100	100	40	60	80	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	TENERIFE	1	2	136.0	1463,8	4,00	8X17	0	100	100	60	60	30	55	50	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	LA PALMA	1	2	64.0	688,8	3,50	8X8	0	100	80	40	40	30	35	40	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	EL HIERRO	1	1	31.5	339,06	3,00	7X4,5	0	20	16	16	12	15	10	0	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	JOSÉ LEZAMA LIMA	8	1	20.00	215,2	2,50	5X4,5	0	0	0	0	0	10	10	0	250	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8	ANTONIO QUINTANA	8	1	27.5	296	2,50	5X4,5	0	0	0	0	0	10	10	0	80	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Others Locations</b>																			
1	SWIMMING POOL	GF	1	-	-	-	-	0	X	0	0	X	0	0	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	BRAZILIAN REST.	GF	1	-	-	-	-	0	X	0	0	X	0	0	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	GRAN CANARIA TERR.	1	1	-	-	-	-	0	X	0	0	0	0	0	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
*	CONVENTION AREA I	1	1	-	-	-	-	0	X	0	0	0	0	0	0	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
*	CONVENTION AREA II	1	-	-	-	-	-	0	X	0	0	0	0	0	0	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
*	BUSINESS CENTER	1	1	-	-	-	-	0	0	0	0	0	0	0	0	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

# FACT SHEET

## ROOMS AND SERVICES FOR MEETINGS AND EVENTS

# Meliá Habana



## GASTRONOMIC SERVICES (Banquets)

- COFFEE BREAKS
- WORKING BREAKFAST
- BREAKFAST BUFFET
- THREE COURSE LUNCH OR DINNER
- COCKTAILS
- BUFFET DINNER OR LUNCH
- FOUR COURSE GALA BANQUET
- OPEN BAR FOR BANQUETS AND GALA DINNERS
- CATERING



## AUDIOVISUALS

- FLIP CHART
- PROJECTION SCREEN
- PORTABLE PROJECTION SCREEN
- VIDEO BEAM
- COMPUTER
- LAPTOP
- MICROPHONE
- WIRELESS MICROPHONE
- LAPEL MICROPHONE
- LASER POINTER
- CD PLAYER
- SOUND TECHNICIAN
- SIMULTANEOUS INTERPRETATION
- INTERPRETATION SERVICES
- LECTERN
- INTERNET CONNECTION
- TV-LCD 40



## MUSICAL FORMATS

- MUSICAL TRIO
- SMALL MUSICAL GROUP (4 -6 musicians)
- ORCHESTRA
- ORCHESTRA AND SHOW
- DJ WITH RECORDED MUSIC
- PRESENTER
- LIVE MUSICAL SHOW WITH DANCERS



## SPECIAL ATTENTION TO GROUPS

- PRIVATE CHECK-IN
- PERSONALIZED WELCOME
- BOTTLE OF WATER ON ARRIVAL
- WELCOME SIGN
- COURTESY DINNER INSPECTION VISITS (OR) maximum 6 persons
- WELCOME COCKTAIL
- FREE INTERNET CONNECTION FOR VIPS AND TOUR LEADERS
- GROUP COORDINATOR (direct line)
- TURNDOWN SERVICE FOR VIPS
- GRATUITIES OR DISCOUNTS FOR MEETING ROOMS (as negotiated)
- DISCOUNTS IN A LA CARTE RESTAURANTS (OR)
- TWO KEYS PER DOUBLE ROOM
- EARLY CHECK-IN (subject to availability)
- STORAGE SPACE
- RESERVED SPACES SIGN-POSTED IN RESTAURANTS
- FLIP CHART AND HOSPITALITY DESK
- GYM INCLUDED (fitness only)
- LATE CHECK-OUT SOME ROOMS (subject to availability)
- CERTIFIED HOTEL POSTCARDS
- GIFTS FOR VIPS AND TOUR LEADERS
- UPGRADE TO SUPERIOR ROOM FOR VIPS (subject to availability)

(Some services may have an additional charge)



## CONTACT MEETING SOL MELIA CUBA

### Groups and Events Coordinator

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